4th project Meeting Agenda

13.10. 2022 - 14.10.2022
Pavlodar, Kazachstan

	THURSDAY, OCTOBER 13, 2022	
LINK		
09:00 – 09:05	**Welcome**	ToU, KAZACHSTAN
09:05 – 09:10	**Agenda of the 1st day**	TUKE, SLOVAKIA
09:05 – 09:40	**Presentation of the WP2: Enhancing Entrepreneurship Education and Skills Development:** - general overview of completed tasks; further tasks and responsibilities: the overall timetable of work for the 2nd and 3rd year of the project - *T2.4 Design of effective EE scheme* - *T2.5 Implementation and update of an effective EE scheme* - *Training in Vienna – summary and follow-up*	UAS-BFI, AUSTRIA ASTRA, SLOVAKIA
09:40 – 10:40	**Each CA HEIs presentation of D 2.2 The university scheme for entrepreneurship education support (max. 5 min per partner) -** *the template for the presentation will be provided by UAS-BFI, AT*	all CA partners led by UAS-BFI, AUSTRIA
10:40 – 11:00	Break	
11:00 – 13:00	**Presentation of the WP3: Establishment/Enhancement of the Careers, Employability and Enterprise Services**: - general overview of completed tasks; further tasks and responsibilities: the overall timetable of work for the 2nd year and 3rd year of the project - *Training in the area of graduate's employability promotion and HEIs–company's cooperation creation at CA HEIs* - *T3.3 HEI and business representatives' perceptions of the graduate's employability enhancement and partnerships with employer's establishment* - *T3.4 The establishment/Enhancement of CEES* - *T3.5 The design and testing of effective Graduate Employability Enhancement Scheme.*	ENU, KZ TUKE, SK
13:00 – 14:30	**Lunch**	

14:30 – 15:30	**Information on Interim report from EACEA Training on Progress reports preparation for submission**	TUKE, SK
15:30 – 16:30	**Work on inputs for Progress interim report (each HEI team will work separately)** **Please take your laptops with you** *UZ teams with support of UCA + IDEC* *TJ teams with support of UAS-BFI* *KZ teams with support of TUKE*	ALL
16:30 – 17:00	**Presentations of CA HEI teams on inputs for Interim report**	ALL CA HEIs
	FRIDAY, OCTOBER 14, 2022	
LINK		
09:00 – 09:05	**Welcome – Agenda of 2nd day**	TUKE, SLOVAKIA
09:05 – 10:00	**Presentation of the WP6: MANAGEMENT:** - further tasks and responsibilities: the overall timetable of work for the 2nd year and 3rd project year - preparation of the Interim Progress Report - visits of EU partners in CA HEIs in 2023 - financial management	TUKE, SLOVAKIA
10:00 – 10:20	**Presentation of the WP5: Exploitation** **Presentation of the updated version of the Exploitation Plan** - further tasks and responsibilities: the overall timetable of work for the 2nd year and 3rd year of the project	DSU, TAJIKISTAN
10:20 – 10:40	**Presentation of the WP5: Sustainability** **Presentation of the updated version of the Sustainability Plan** - further tasks and responsibilities: the overall timetable of work for the 2nd year and 3rd year of the project	ToU, KAZAKHSTAN
10:40 – 11:00	**Break**	
11:00 – 11:40	**Presentation of the WP5: Dissemination** - presentations and discussion on website; leaflets; newsletters; slide shares - general overview of completed tasks and KPI (for each target group separately) - presentation of preliminary Dissemination progress report - further tasks and responsibilities: the overall timetable of work for the 2nd year and 3rd year of the project	TerSU, UZBEKISTAN
11:40 – 12:00	**Presentation of the WP4: Quality Assurance and Evaluation:** - presentation of the Interim evaluation report -draft	KSU, TAJIKISTAN

	- further tasks and responsibilities: the overall timetable of work for the 2nd year and the 3rd year of the project - workshop on QA results IAEB and IQAC	
12:00 – 12:20	**WP1: Assessment of the HEI preparedness for future challenges Visits of EU experts at CA HEIs** Main results, further tasks and responsibilities: the overall timetable for the 2nd and 3rd year of the project - EU experts –visits in Tajikistan –presented by TUKE, SK - EU experts –visit in Uzbekistan - presented by IDEC, GR EU experts –visit in Kazakhstan –presented by UCA, FR	UCA, FR
12:20 – 12:40	**WP1. Training in Athens:** Program and responsibilities	UCA, FRANCE
12:40 – 13:00	**Local/regional dissemination workshops on effective entrepreneurship education program -after Training in Vienna:** - the information how to prepare, implement and report the workshops	ToU, KAZAKHSTAN
13:00 – 14:30	**Lunch**	
14:30 – 14:50	**The awareness-raising workshops (as a part of WP3):** - the information how to prepare, implement and report the workshops	ENU, KAZAKHSTAN
14:50 – 15:00	**Local/regional dissemination workshops on assessment of the HEI preparedness for future challenges (WP1)** summary of completed workshops at all CA HEIs	ToU, KAZAKHSTAN
15:00 – 16:00	**Each CA HEIs presentation of WP3**- *Training in the area of graduate's employability promotion and HEIs–company's cooperation creation at CA HEIs after Training in Nice* **(max. 5 min per partner)**- *the template for the presentation will be provided by ENU, KZ*	all CA partners led by ENU, KZ
16:00 – 16:20	Break	
16:20 – 17:00	**Discussion and end of the meeting**	TUKE, SLOVAKIA