5th Project Meeting Agenda
14.9. 2023 - 15.9. 2023 in Namangan, Uzbekistan

	THURSDAY, SEPTEMBER 14, 2023	
09:00 – 09:05	**Welcome**	NIET, UZBEKISTAN
09:05 – 09:10	**Agenda of the 1st day**	TUKE, SLOVAKIA
09:10 – 09:50	**Presentation of the WP3: Establishment/Enhancement of the Careers, Employability and Enterprise Services**: -general overview of completed tasks; further tasks and responsibilities, deliverables D3.2 and D3.3: the overall timetable of work for the 3rd year (+ 6 months) of the project	ENU, KAZAKHSTAN
09:50 – 10:30	**T3.4 The establishment/Enhancement of CEES: ccurrent status of CEES in each CA HEIs and D3.2 -** Presentation of the CEES in each CA HEIs based on inputs from all CA partners	ENU, KAZAKHSTAN
10:30-11:00	**Break**	
11:00 – 11:50	**T3.5 The design and testing of effective Graduate Employability Enhancement Scheme.** Each CA country representative will present D 3.3 and internships based on ENTER.MODE implementation - KZ: represented by AGU - UZ: represented by TSTU - TJ: represented by KulSU (max. 15 min per country) AGU+TSTU+KulSU will prepare the country summary based on inputs from all country partners-*the template for the presentation will be provided ENU, KZ*	AGU+TSTU+KulSU led by ENU, KAZAKHSTAN
11:50-12:05	**Presentation of the WP2: Enhancing Entrepreneurship Education and Skills Development:** general overview of completed tasks; further tasks and responsibilities: the overall timetable of work for the 3rd (+ 6 months) project year - Visibility of WP2 results at each CA HEIs website	UAS-BFI, AUSTRIA
12:05 – 12:50	**T2.5 Implementation and update of an effective EE scheme at each HEIs:** each CA country representative will present implementation of 5 updated subjects - KZ: represented by ToU - UZ: represented by JizzPi	ToU+JIZZPI+DSU led by UAS-BFI, AUSTRIA

	- TJ: represented by DSU (max. 15 min per country) ToU+JIZZPi+DSU will prepare the country summary based on inputs from all country partners -*the template for the presentation will be provided by UAS-BFI, AUSTRIA*	
12:50 -13:00	**Evaluation of updated courses** *(results for QA questionnaires for students and teachers)*	KSU, TAJIKISTAN
13:00 – 14:30	**Lunch**	
14:30 – 15:30	**Presentation of the WP5: Dissemination** - comments from Progress report evaluation - presentations and discussion on changes at website; - presentation of the 2nd leaflet; newsletters; slide shares - general overview of completed tasks and KPI (for each target group separately) - presentations of the dissemination activities and missing dissemination (based on the project proposal) - further tasks and responsibilities: the overall timetable of work for the 3rd (+6 months) of the project	TerSU, UZBEKISTAN
15:30 – 16:30	**Presentation of the current status of the updated version of the Exploitation Plan** (DSU, TJ) **Workshop on exploitation + sustainability** -led by TUKE, SK Further tasks and responsibilities: the overall timetable of work for the 3rd (+ 6 months) of the project -DSU, TJ	DSU, TAJIKISTAN TUKE, SLOVAKIA
16:30 – 17:00	**Discussion and end of the 1st day meeting**	TUKE, SLOVAKIA
	FRIDAY, SEPTEMBER 15, 2023	
09:00 – 09:05	**Welcome – Agenda of 2nd day**	TUKE, SLOVAKIA
09:05 – 10:10	**Presentation of the WP6: MANAGEMENT:** - evaluation of the Progress report - preparation of the final conferences - financial management - preparation of the Final report - further tasks and responsibilities: the overall timetable of work for the 3rd (+ 6 months) project year	TUKE, SLOVAKIA
10:10 – 10:30	**Presentation of the WP5: Sustainability: the updated version of the Sustainability Plan** further tasks and responsibilities: the overall timetable of work for the 3rd (+ 6 months) project year	ToU, KAZAKHSTAN
10:30 -11:20	**Presentations of IAEB members:** • WP1. Dejan Eric • WP2. Richard Pircher	Led by KSU, TJ

	• WP3. Aliya Zholdabayeva • WP5. Farrukhsho Fraidonov • WP4+WP6. Nargiza Alimukhamedova	
11:30 -11:50	**Break**	
11:50 -12:10	**Presentation of the WP4: Quality Assurance and Evaluation:** - further tasks and responsibilities: the overall timetable of work for the 3rd (+ 6 months) project year - cooperation with IAEB and IQAC -improvement - workshop on QA results presentation of the 1st and 2nd evaluation reports	KSU, TAJIKISTAN
12:10 -12:20	**Workshops on "HEI and business representatives' perceptions of the graduate's employability enhancement and partnerships with employer's establishment** - Summary of 10 CA HEIs workshops	ENU, KAZAKHSTAN
12:20 – 12:50	**WP3: Establishment/Enhancement of the Careers, Employability and Enterprise Service** - EU experts –visits in Tajikistan –presented by UCA, FR - EU experts –visit in Uzbekistan - presented by UAS-BFI, AT - EU experts –visit in Kazakhstan –presented by IDEC, GR	Led by ENU, KAZAKHSTAN
12:50-13:00	**WP3: Local trainings after Training in Athens**: Summary of the current status of 10 CA HEIs workshops (after June 30, 2023)	ENU, KAZAKHSTAN
13:00 – 14:30	**Lunch**	
14:30 – 14:50	**WP1: Assessment of the HEI preparedness for future challenges Visits of EU experts at CA HEIs** - Main results -The state of the art of D1.2 implementation at each CA HEIs. - Further tasks and responsibilities: 3rd (+6 months) year of the project -Visibility of WP1 results at each CA HEIs website- UCA, FR	Led by UCA, FRANCE
14:50 – 15:10	**Local/regional dissemination workshops on effective entrepreneurship education program -**summary of all workshops at each CA HEIs (10)	ToU, KAZAKHSTAN
15:10 – 15:30	**The involvement of students to TRIGGER project** Summary of all awareness raising events for at least 4000 students in CA HEIs	ASTRA, SLOVAKIA
15:30 – 16:00	**Break**	

16:00 – 17:00	**Summary of tasks till end of the project** **Discussion and end of the meeting**	TUKE, SLOVAKIA